



City of Sugar Creek

103 South Sterling – Sugar Creek, Missouri 64054
Phone: (816) 252-4400, Fax: (816) 252-7082

HOME OCCUPATION LICENSE APPLICATION

Please complete and return with the following:

1. If home is rented, submit a letter from the owner of the property granting permission for home occupation. Letter should include owner's address and telephone number.
2. Obtain signatures from nearby residents regarding this request (See other side of this page.)

Applicant's Name _____

Home Address _____

Name of Business

Description of Business

Home Phone (____) _____ **Business Phone**
(____) _____

Do you own or rent above property? **OWN** _____ **RENT** _____

If not the owner, must provide written consent to the use of the premises for the home occupation by the owner of the premises.

Present zoning? **Residential** _____ **Agriculture** _____

Briefly state how your home occupation will impact the character of the surrounding residential neighborhood or affect the general welfare of the inhabitants of the City of Sugar Creek. Explain how parking will be handled and mention whether any equipment or machinery will be used. _____

**Will this business employ anyone other than an immediate member of the family? YES ___
NO ___**

Gross annual revenue over \$10,000? YES _____ NO _____

I understand that I must be present at both the Planning Commission meeting and the Board of Aldermen meeting in order for action to be taken on my request. By signing this document I agree to comply with all provisions as stated in Section 32 Home Occupation Permit as adopted on _____.

Signature of applicant

Date

OFFICE USE ONLY:

Date application was received from applicant _____

Date Referred to Planning Commission _____

Planning Commission recommendation _____ Date _____

Board of Aldermen action _____ Date _____

Date License was sent _____ Date _____

WE, THE UNDERSIGNED, LIVE IN THE PROXIMITY OF:

WHICH IS WITHIN (185') DISTANCE FROM THE BOUNDARIES OF THE PARCEL PROPOSED FOR A HOME OCCUPATION PERMIT AND HAVE NO OBJECTION TO A HOME OCCUPATION LICENSE BEING USED TO:

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1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
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 10. _____
 11. _____
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 16. _____
 17. _____
 18. _____
 19. _____
 20. _____

